



De La Salle School

PROVIDER ACCESS POLICY

Status	Internal
Responsible Governors' Committee	Quality of Education Committee
Responsible Person	P Hale
Ratified Date	May 2024
Review Date	May 2025

Version Control

Version Date	Changes/Comments
May 2022	Agreed policy initial version
March 2023	New policy provided by St Helens Chamber to comply with Provider Access Legislation January 2023.
May 2024	Names of key staff updated. Careers programme by year group updated.

Rationale

High quality careers education and guidance in school is critical to young people's futures. It helps to prepare them for the workplace by providing a clear understanding of the world of work including the routes to jobs and careers that they might find engaging and rewarding. It supports them to acquire the self-development and career management skills they need to achieve positive employment destinations. This helps students to choose their pathways, improve their life opportunities and contribute to a productive and successful economy.

As the number of apprenticeships rises every year, it becomes increasingly important that all young people have a full understanding of all the options available to them post-16 and post-18 including wider technical education options such as T-Levels and Higher Technical Qualifications.

Commitment

De La Salle is committed to ensuring there is an opportunity for a range of education and training providers to access students, for the purpose of informing them about approved technical education qualifications and apprenticeships. De La Salle is fully aware of the responsibility to set students on the path that will secure the best outcome which will enable them to progress in education and work and give employers the highly skilled people they need. That means acting impartially, in line with the statutory duty, and not showing bias towards any route, be that academic or technical.

De La Salle endeavours to ensure that all students are aware of all routes to higher skills and are able to access information on technical options and apprenticeships (The Department of Education, July 2021: "Baker Clause": supporting students to understand the full range of education and training options, and the Provider Access Legislation, January 2023).

Aims

De La Salle School's policy for access to other education and training providers has the following aims:

- To develop the knowledge and awareness of our students of all career pathways available to them, including technical qualifications and apprenticeships
- To support young people to be able to learn more about opportunities for education and training outside of school before making crucial choices about their future options
- To reduce drop out from courses and avoid the risk of students becoming NEET (young people not in education, employment or training).

Student Entitlement

De La Salle fully supports the statutory requirement for students to have direct access to other providers of further education training, technical training and apprenticeships. The school will comply with the new legal requirement to put on four encounters with providers of approved technical education qualifications or apprenticeships. Two encounters will take place in Year 8 and 9, then a further two encounters in Year 10 and 11. This will be done in assemblies and weekly PSHCE lessons, National Apprenticeship Week promotions and National Careers Week, in addition to providers attending careers events in school including Your Future Careers Fayre, Mock Interviews and Aspire 2B talks.

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to

- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider) answer questions from pupils.

De La Salle School Careers Programme

Students at De La Salle are involved in a range of Careers Education, Information, Advice and Guidance (CEIAG) throughout each academic year. You will have regular CEIAG lessons during PSHCE and also have full access to all our CEIAG Resources:

- Assemblies from Aspirational Speakers, Career Connect and other external providers.
- Careers Connect –Drop-ins (lunchtimes)
- Careers Connect Portal and other on-line websites
- Advice from your subject teachers – subject career notice boards
- Designated careers base in the careers room – Prospectuses and Future Careers resources available

Year 7			
<i>Aim: Students will explore a range of careers and pathways.</i>			
	Term 1	Term 2	Term 3
Year 7 – Building	CEIAG Assembly – Introduction to Careers: Meet the careers team	National apprenticeship Week – Form time resources	Career Connect: Break and lunchtime drop in sessions
Outcome – Students will be aware of the different types of career/post 16 pathways.	Oct – BBC Bitesize Careers Tour <u>PSHCE (Nov - Dec)</u> Understanding careers and future aspirations Future Skills Questionnaire Green Careers Week – Form time activities, PSHCE Lesson	National Careers Week – workshops, assemblies etc. STEAM Assembly Activity Workshop	What’s My Job Event
Careers within the curriculum Information, events, guest speakers, trips linked to subject areas. Careers Newsletter Opportunities and information shared/discussed weekly during form time			

Year 8

Aim: Students will develop an understanding of the world of work.

Year 8 – Exploring	Term 1	Term 2	Term 3
<p>Outcome – Students understand genders stereotypes and how these are developed in the world of work.</p> <p>Students can identify a range of employability skills and discuss their importance.</p>	<p>CEIAG Assembly</p> <p><u>PSHCE (Nov-Dec)</u></p> <p>Challenging career stereotypes and raising aspirations</p> <p>Green Careers Week – Form time activities, PSHCE Lesson</p> <p>Intra School Work Shadowing Programme</p> <p>Career Connect: Break and lunchtime drop in sessions.</p>	<p>Intra School Work Shadowing Programme</p> <p>STEAM Assembly</p> <p>Career Connect: Break and lunchtime drop in sessions.</p> <p>National apprenticeship Week – employer talks and presentation videos</p> <p>National Careers Week – workshops, assemblies etc.</p>	<p>Intra School Work Shadowing Programme</p> <p>Career Connect: Break and lunchtime drop in sessions</p>
<p align="center">Careers within the curriculum Information, events, guest speakers, trips linked to subject areas.</p> <p align="center">Careers Newsletter Opportunities and information shared/discussed weekly during form time.</p>			

Year 9

Aim: Students start to consider their own skills and attributes and how these link to subject areas/career pathways.

	Term 1	Term 2	Term 3
<p>Year 9 – Discovering</p> <p>Outcome: Students can recognise their own skills and attributes and can start to assign subject choices to pathways when considering their options.</p>	<p>CEIAG Assembly</p> <p>Your Future Event</p> <p>Prestigious Universities at Cronton College (High Achievers)</p> <p>One to-one CEIAG sessions with independent advisor - careers/options advice</p> <p>Green Careers Week – Form time activities, PSHCE Lesson</p>	<p>PSHCE (Jan-Feb) <i>Learning strengths, career options and goal setting as part of the GCSE options process.</i></p> <p><i>Future Skills Questionnaire</i></p> <p>One to-one CEIAG sessions with independent advisor - careers/options advice</p> <p>Options evening for students, parents/guardians: local FE/Sixth Form Colleges present.</p> <p>Career Connect: Break and lunchtime drop in sessions</p> <p>National apprenticeship Week – employer talks and presentation</p> <p>National Careers Week – workshops, assemblies etc.</p> <p>Edge Hill University Discover Smart Day</p>	<p>Discovering Careers Weeks – Bespoke employer encounters</p> <p>Career Connect: Break and lunchtime drop in sessions</p>
	<p>Careers within the curriculum Information, events, guest speakers, trips linked to subject areas.</p> <p>Careers Newsletter Opportunities and information shared/discussed weekly during form time.</p>		

Year 10

Aim: Students gain employability skills & explore the world of work through Work Experience/ Students start to consider LMI to inform post 16 career planning.

	Term 1	Term 2	Term 3
<p>Year 10 – Consolidating</p> <p>Outcome: Students understand what LMI is and how this may inform their post 16/future planning.</p> <p>Outcome: Students can make informed choices about subjects they are interested in studying further. They know how/where to access information, following on from their CEIAG sessions with independent advisor.</p>	<p>CEIAG Assembly</p> <p>Your Future Event</p> <p>Aspire 2B Career Mornings</p> <p>Career Connect: Break and lunchtime drop in sessions</p> <p>Green Careers Week – Form time activities, PSHCE Lesson</p>	<p>Year 10 parents evening; Include post 16 provider's e.g. St Helens College, Carmel College. Careers Connect</p> <p>Aspire 2B Career Mornings</p> <p>National apprenticeship Week – employer talks and presentation</p> <p>Healthcare Science Skills Show - March Knowsley College in partnership with STH and Knowsley NHS</p> <p>National Careers Week – workshops, assemblies etc.</p> <p>Career Connect: Break and lunchtime drop in sessions</p> <p>ASDAN Virtual Work Experience</p> <p>Edge Hill University Study smart Day</p>	<p><u>PSHCE (April-May)</u> Skills for employment, LMI and Post 16 exploration CV writing session/workshop delivered by external provider.</p> <p>College taster days/visits – across subject areas Carmel, St.Helens College Cronton, Riverside</p> <p>Bespoke post 16 provider visits</p> <p>CEIAG group work sessions with independent advisor.</p> <p>Career Connect: CEIAG sessions with independent advisor prioritized one-to-one interventions.</p> <p>Career Connect: Break and lunchtime drop in sessions</p>
	<p>Careers within the curriculum Information, events, guest speakers, trips linked to subject areas.</p> <p>Careers Newsletter Opportunities and information shared/discussed weekly during form time.</p>		

Year 11

Aim: Students are ready to choose post 16 courses and are fully aware of all options available to them at the end of Y11 and beyond.

	Term 1	Term 2	Term 3
<p>Year 11 – Mastering</p> <p>Outcome: All students move onto courses/apprenticeships post 16 by making informed choices in line with their abilities and personal career goals.</p>	<p>Dream Big - CEIAG Assembly (timeline for Year 11 re: Post 16 plans)</p> <p>Your Future Event</p> <p>Assemblies delivered by a variety of post 16 providers. Carmel St.Helens, College Cronton, Riverside,</p> <p>Aspire 2B Career Mornings</p> <p>Career Connect: CEIAG one to-one sessions with independent advisor via appointment.</p> <p>Career Connect: Break and lunchtime drop in sessions</p> <p><u>PSHCE (Sept-Oct)</u> Understanding the college application process and plans beyond school.</p> <p>Mock Interview Launch</p> <p>Green Careers Week – Form time activities, PSHCE Lesson</p>	<p>Year 11 information Evening – Post 16 providers present and Careers Connect.</p> <p>Mock Interviews with prospective colleges and employers.</p> <p>National apprenticeship Week – employer talks and presentation</p> <p>Career Connect: one to-one CEIAG sessions with independent advisor via appointment.</p> <p>Careers Connect: Break and lunchtime drop-ins</p> <p>National Careers Week – workshops, assemblies etc.</p> <p>Post 16 student questionnaire. Tracking – completed by all students</p>	<p>Career Connect: one to one CEIAG sessions with independent advisor via appointment.</p> <p>Parent & student CIEAG evaluation.</p> <p>Career Connect: Break and lunchtime drop-in's</p>
	<p>Terms 1-3</p> <p>Bespoke visits to College / training providers</p> <p>Regular Transition visits to chosen college for identified students e.g. Carmel Foundation Learning</p>		
	<p>Careers within the curriculum</p> <p>Information, events, guest speakers, trips linked to subject areas.</p> <p>Careers Newsletter</p> <p>Opportunities and information shared/discussed weekly during form time.</p>		

Development

This policy has been developed and is reviewed annually by the Careers Leader, Hayley Moran, and Line Manager, Peter Hale, based on current good practice guidelines by the Department for Education.

Links with other policies

It supports and is underpinned by key school policies including those for Careers, Child Protection, Equality and Diversity, and SEND.

Equality and Diversity

Access to other providers is available and promoted to allow all students to access information about other providers of further education and apprenticeships. De La Salle is committed to encouraging all students to make decisions about their future based on impartial information.

Requests for access

Requests for access should be directed to Hayley Moran, Careers Leader. Hayley Moran may be contacted by telephone or email moranh@delasalleschool.org.uk Tel 0174420511

Grounds for granting requests for access

Access will be given for providers to attend during school assemblies, timetabled PSHCE lessons, and careers or Raising Aspirations events that De La Salle is arranging. Students may also travel to visit another provider as part of the trip to be organised in partnership with local post 16 providers.

Details of premises or facilities to be provided to a person who is given access

De La Salle will provide an appropriate room or assembly hall to be agreed. All rooms have computers, projectors and screens provided. Computer rooms can also be arranged. The Careers Leader or Careers Adviser will organise this, working closely with the provider to ensure the facilities are appropriate to the audience. Appropriate safeguarding checks will be carried out. Providers will be met and supervised by a member of the Careers Team who will facilitate.

Live/Virtual encounters

De La Salle will consider live online encounters with providers where requested, and these may be broadcast into classrooms or the school assembly hall. Technology checks in advance will be required to ensure compatibility of systems.

Parents and Carers

Parental involvement is encouraged, and parents may be invited to attend the events to meet the providers.

Management

The Careers Leader coordinates all provider requests and is responsible to her senior management line manager.

Complaints Procedure

Any complaints with regards to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk

The Careers & Enterprise Company will raise the complaint to Andrew Rannard, Head Teacher of De La Salle School, St Helens.

Monitoring review and evaluation

The policy is reviewed annually via the Senior Leadership Team.

Policy Coordinator: Peter Hale **Policy Reviewed:** March 2023

Appendix 1: School Information

Providers who have been invited into De La Salle School to date include:

- Carmel College
- St Helens and Knowsley College
- Cronton and Riverside College
- Winstanley College
- Warrington and Vale Royal
- The Growth Company
- Asset Training
- Waterside Training
- Cowley Sixth Form
- Liverpool University
- Liverpool Hope University
- Liverpool John Moores University
- Chester University
- Edge Hill University
- UCLAN

De La Salle hosted a 'Your Future' Careers event in November 2023, over 50 exhibitors attended representing employers, colleges, universities and apprenticeship providers.

Destinations Data

Our latest destinations data is available on our website:

<http://www.delasalle.sthelens.sch.uk/careers/destinations/>

Our students move on to local education providers and employers, and also outside of the area to: London School of Economics
Cambridge University
Leeds University
University of York