



De La Salle School

PROVIDER ACCESS POLICY

Status	Internal
Responsible Governors' Committee	Quality of Education Committee
Responsible Person	J Wellens
Ratified Date	May 2022
Review Date	May 2023

Version Control

Version Date	Changes/Comments
May 2022	Agreed policy initial version

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to students at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997 Baker Clause Policy.

Pupil Entitlement

All students in Years 7 – 11 are entitled to:

- A better understanding of their strengths, achievements and weaknesses and support to evaluate how these might inform future choices in learning and work.
- Find out about technical education qualifications and apprenticeship opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events.
- Understand how to make applications for the full range of academic and technical courses.
- Know how to access unbiased, impartial, up-date CEIAG (Careers Education, Information, Advice and Guidance).
- Have opportunities to learn about STEAM related careers (science, technology, engineering, art and maths).
- Direct access to employers, colleges, universities and training providers.
- Impartial guidance to help identify a range of post-16 options and careers advice and support networks that they can use to plan and negotiate their career pathways.
- Have access to range of resources to complete the post-16 application procedures, including CVs, personal statements, and preparation for interviews.

Management of Provider Access Requests

Procedure

A provider wishing to request access should contact **Miss Hayley Moran**, Careers Leader.

Telephone: 01744 20511

Email: moranh@delasalleschool.org.uk

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or parents/carers:

Year Group	Autumn Term	Spring Term	Summer Term
<p>Year 7 – Building</p> <p>Outcome – Students will be aware of the different types of career/post 16 pathways.</p>	<p>CEIAG Assembly – Introduction to Careers: Meet the Careers Team</p> <p>Careers within the curriculum: information, events, guest speakers, trips linked to subject areas.</p> <p>Careers Newsletter shared/discussed weekly during form time.</p>	<p><u>PSHCE (Feb-April)</u> <i>Understanding careers and future aspirations.</i></p> <p><i>Future Skills Questionnaire</i></p> <p>National apprenticeship Week – employer talks and presentation</p> <p>National Careers Week – workshops, assemblies etc.</p> <p>STEAM Assembly</p> <p>Careers within the curriculum. Opportunities for trips/guest speakers linked to specific subjects.</p> <p>Careers Newsletter shared/discussed weekly during form time.</p>	<p>Career Connect: Break and lunchtime drop in sessions</p> <p>‘What’s my Job’ Careers Day x 2</p> <p>Careers within the curriculum. Opportunities for trips/guest speakers linked to specific subjects.</p> <p>Careers Newsletter shared/discussed weekly during form time.</p>
Gatsby Measure	2, 4, 5	1, 2, 3, 4, 5	2, 3, 4, 5, 8
<p>Year 8 – Exploring</p> <p>Outcome – Students understand genders stereotypes and how these are developed in the world of work.</p> <p>Students can identify a range of employability skills and discuss their importance.</p>	<p><u>PSHCE (Nov-Dec)</u> <i>Challenging careers stereotypes and raising aspirations</i></p> <p>Edge Hill University Taster Day</p> <p>Careers within the curriculum: information, events, guest speakers, trips linked to subject areas.</p> <p>Careers Newsletter shared/discussed weekly during form time.</p>	<p>Year 8 Intra school Work Shadowing Programme</p> <p>STEAM Assembly</p> <p>Year 8 Parents Evening (Liverpool City Region apprentice hub, local FE/Sixth Form, Colleges present)</p> <p>Career Connect: Break and lunchtime drop in sessions.</p> <p>National apprenticeship Week – employer talks and presentation</p> <p>National Careers Week</p>	<p>Year 8 Intra school Work Shadowing Programme</p> <p>Career Connect: Break and lunchtime drop in sessions.</p> <p>Careers within the curriculum. Opportunities for trips/guest speakers linked to specific subjects.</p> <p>Careers Newsletter shared/discussed weekly during form time.</p>

Year Group	Autumn Term	Spring Term	Summer Term
		<p>– workshops, assemblies etc. Careers within the curriculum: information, events, guest speakers, trips linked to subject areas.</p> <p>Careers Newsletter shared/discussed weekly during form time.</p>	
Gatsby Measure	1, 2, 3, 4, 5, 7	2, 3, 4, 5, 7	2, 3, 4, 5, 8
<p>Year 9 – Discovering</p> <p>Outcome – Students can recognise their own skills and attributes and can start to assign subject choices to pathways when considering their options.</p>	<p>CEIAG Assembly</p> <p>Your Future Event'</p> <p>Prestigious Universities at Cronton College.</p> <p>Edge Hill University Taster Day</p> <p>Aspire 2B Career Mornings</p> <p>Careers within the curriculum: information, events, guest speakers, trips linked to subject areas.</p> <p>Careers Newsletter shared/discussed weekly during form time.</p>	<p><i>PSHCE (Jan-Feb)</i> <i>Learning strengths, career options and goal setting as part of the GCSE options process</i></p> <p><i>Future Skills Questionnaire</i></p> <p>GCSE Options Evening (Liverpool City Region apprentice hub, local FE/Sixth Form, Colleges present)</p> <p>One to-one CEIAG sessions with independent advisor – careers/options advice</p> <p>Career Connect: Break and lunchtime drop in sessions</p> <p>Aspire 2B Career Mornings</p> <p>National apprenticeship Week – employer talks and presentation</p> <p>National Careers Week – workshops, assemblies etc.</p> <p>Careers within the curriculum: information, events, guest speakers, trips linked to subject areas.</p>	<p>Discovering careers week – bespoke employer encounters</p> <p>Career Connect: Break and lunchtime drop in sessions</p>

Year Group	Autumn Term	Spring Term	Summer Term
		Careers Newsletter shared/discussed weekly during form time.	
Gatsby Measure	2, 3, 4, 5, 7	3, 2, 4, 5, 6, 8	1, 4, 5, 6
<p>Year 10 – Consolidating</p> <p>Outcome – Students Understand what LMI is and how this may inform their post 16/future planning.</p> <p>Outcome – Students can make informed choices about subjects they are interested in studying further. They know how/where to access information, following on from their CEIAG sessions with independent advisor.</p>	<p>CEIAG Assembly</p> <p>Your Future Event'</p> <p>Prestigious Universities at Cronton Sixth Form College.</p> <p>Aspire 2B Career Mornings</p> <p>Careers within the curriculum: information, events, guest speakers, trips linked to subject areas.</p> <p>Careers Newsletter shared/discussed weekly during form time.</p>	<p>Year 10 parents evening; Include post 16 provider's</p> <p>World of Work Assembly/Launch</p> <p>Aspire 2B Career Mornings</p> <p>What Career Live/What University Live (Liverpool Exhibition Centre)</p> <p>National apprenticeship Week – employer talks and presentation</p> <p>National Careers Week – workshops, assemblies etc.</p> <p>Careers within the curriculum: information, events, guest speakers, trips linked to subject areas.</p> <p>Careers Newsletter shared/discussed weekly during form time.</p>	<p><u>PSHCE (April-May)</u> Skills for employment, LMI and preparation for and evaluation of work experience.</p> <p>CV session/workshop delivered by external provider.</p> <p>World of Work Challenge</p> <p>College taster days/visits</p> <p>Bespoke post 16 provider visits.</p> <p>Career Connect: prioritized one-to-one interventions and small group sessions.</p> <p>Career Connect: Break and lunchtime drop in sessions</p> <p>Careers within the curriculum: information, events, guest speakers, trips linked to subject areas.</p> <p>Careers Newsletter shared/discussed weekly during form time.</p>
Gatsby Measure	2,3, 4, 5, 7	3, 2, 4, 5, 8	1, 2, 3, 4, 6, 7, 8
<p>Year 11 – Mastering</p> <p>Outcome: All students move onto courses/apprenticeships post 16 by making informed choices in line with their abilities and personal career goals.</p>	<p>Dream Big - CEIAG Assembly (timeline for Year 11 re: Post 16 plans)</p> <p>Your Future Event</p> <p>Assemblies delivered by a variety of post 16 providers.</p>	<p>Year 11 information Evening – Post 16 providers present.</p> <p>Mock Interviews with prospective colleges and employers.</p> <p>National apprenticeship Week – employer talks and presentation</p>	<p>Career Connect: one to-one CEIAG sessions with independent advisor via appointment.</p> <p>Career Connect: Break and lunchtime drop in's</p> <p>Parent & student CIEAG evaluation.</p>

Year Group	Autumn Term	Spring Term	Summer Term
	<p>Aspire 2B Career Mornings</p> <p>Career Connect: CEIAG one-to-one sessions with independent adviser via appointment.</p> <p>Career Connect: Break and lunchtime drop in sessions</p> <p><i><u>PSHCE (Sept-Oct)</u></i> <i>Understanding post 16 application processes and plans beyond school.</i></p> <p>Careers within the curriculum: information, events, guest speakers, trips linked to subject areas.</p> <p>Careers Newsletter shared/discussed weekly during form time.</p>	<p>Career Connect: one to-one CEIAG sessions with independent advisor via appointment.</p> <p>Careers Connect: Break and lunchtime drop in's</p> <p>National Careers Week – workshops, assemblies etc.</p> <p>Post 16 student questionnaire.</p> <p>Careers within the curriculum: information, events, guest speakers, trips linked to subject areas.</p> <p>Careers Newsletter shared/discussed weekly during form time.</p>	<p>Bespoke post 16 provider visits.</p> <p>Careers within the curriculum: information, events, guest speakers, trips linked to subject areas.</p> <p>Careers Newsletter shared/discussed weekly during form time.</p>
Gatsby Measure	1, 2, 3, 4, 5, 7, 8	2, 3, 4, 5, 7, 8	2, 3, 4, 7,8

Please contact our Careers Coordinator to identify the most suitable opportunity for you.

Premises and facilities:

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will be discussed and agreed in advance of the visit with the Careers Coordinator/ Careers Leader. Providers are welcome to leave copies of their prospectuses or relevant course literature to be displayed in the Careers Resource Area. The resource area is made available to all students during break and lunchtimes.

Approval and review

Approved by Governors at Quality of Education Committee May 2022

Next Review: May 2023