



De La Salle School

HOMEWORK POLICY

Status	Recommended
Responsible Governors' Committee	Quality of Education Committee
Responsible Person	Michelle Croft
Ratified Date	January 2022
Review Date	January 2025

Version Control

Version Date	Changes/Comments
January 2022	Agreed policy initial version

Aim

The purpose of homework is to reinforce, recall, develop and establish concepts and skills taught in lessons. Homework will be set using Satchel:One. This is a web-based service and we recommend using the Satchel:One app as it will push notifications to students' phones to remind them of deadlines.

Please follow the link for

- student tutorials [Student Video Guides | Satchel Help Center \(satchelone.com\)](#)
- parent tutorials [Parent Video Guides | Satchel Help Center \(satchelone.com\)](#)
- teacher tutorials [Satchel One - Show My Homework videos | Satchel Help Center](#)

Quantity of Homework

In years 7 and 8:

Each subject will aim to provide 30 minutes of homework per week.

In years 9, 10 and 11:

Each subject will aim to provide 60 minutes of homework per week

For all year groups, homework may be extended tasks for which students should plan their time according to the above recommendations each week.

Quality of Homework

Teachers will:

1. Set and record homework progress in accordance with school policy
2. Use Satchel:One to set homework using 'Online Submission'
3. Allow students time to complete homework by allowing them at least 1 week to complete it
4. Ensure homework tasks have been considered and planned in advance of the lesson, in line with curriculum plans
5. Clearly explain homework tasks to the pupils
6. Mark homework as submitted or not submitted on Satchel:One. In the case of interactive homeworks such as Mathswatch, Seneca Learning and Microsoft Forms, feedback may be generated through automated marking
7. Ensure students who require additional learning support have appropriate support to complete homework in accordance with their IEPs
8. Encourage pupils who have restricted ICT access to use school facilities such as the library
9. Contact parents where there are concerns around homework (see below)

Students will:

1. Ask staff if they are not sure about any aspect of homework
2. Log into Satchel:One on a daily basis to check their personal homework planner
3. Undertake all homework tasks/projects to the best of their ability
4. Submit homework at the specified times
5. Plan their time in a useful and sensible way i.e. not leaving all homework until last minute and rushing

Parents will:

1. Log onto Satchel:One weekly and ensure that students undertake all tasks logged onto the calendar
2. Inform the form tutor and/or class teacher when students have had difficulty completing homework e.g. owing to family circumstances
3. Monitor and ensure that students complete homework at home

Procedures for Failure to Submit Homework

Students should be given one chance to re-submit homework the next day or lesson, at the discretion of the teacher. If this opportunity to resubmit is not taken, staff will mark the homework as not submitted. Parents/guardians and students will receive a notification through Satchel:One if a homework has not been submitted.

If homework continues to be a cause for concern, parents/guardian will be contacted through Parentmail and may be invited to have a further discussion and/or meeting with the Head of Department.