



# De La Salle School

## BEHAVIOUR POLICY

Status	Statutory
Responsible Governors' Committee	Behaviour and Welfare
Responsible Person	Deputy Headteacher
Ratified Date	October 2019
Review Due	October 2021



## DE LA SALLE SCHOOL BEHAVIOUR POLICY

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### De La Salle Mission Statement

*“You can perform miracles by touching the hearts of those entrusted to your care.”*

De La Salle School’s Behaviour Policy provides guidelines for the standards of behaviour we promote within our Lasallian school and provides an outline of the procedures adopted by the school and its governors. Behaviour standards are displayed in every classroom and around school, and pupils meeting these standards will be rewarded via the star point system.

The Behaviour Policy outlines the procedures followed if students behave in ways which do not meet our expected standards; it aims to ensure all behaviour is consistent with the **Lasallian values** by which we seek to live:

- Faith in the presence of God
- Respect for all persons
- Inclusive Community
- Quality Education
- Concern for the poor and social justice

### We aim to:

- Make expectations clear and continually improve standards of behaviour and learning
- Develop relationships between staff and pupils, based on mutual respect and tolerance
- Celebrate success, achievement and progress and to motivate by use of rewards
- Have a clear, consistent and structured approach to disciplinary matters and use of sanctions
- Create a safe, supportive learning environment, where all members of the school community are encouraged to attain their maximum potential

### Following the principles of:

- the rights of each member of the school community should be respected at all times
- appropriate behaviour has to be taught
- appropriate attitudes to learning have to be taught and demonstrate
- rules should be applied sensibly and consistently
- positive behaviour is to be recognised, supported and rewarded
- the behaviour and not the child is to be challenged, where appropriate
- an understanding that with justice there should be reconciliation
- the gospel value of forgiveness

All members of the school community are entitled:

- the right to learn
- the right to teach
- the right to feel safe (physically and emotionally)
- the right to respect and dignity

This policy should be read in conjunction with all other De La Salle School policies, especially the SEND, Learning and Teaching and Anti-Bullying.

## Roles and Responsibilities

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**The Governing Body and the Headteacher** - ensure the policy is communicated to all stakeholders, is non-discriminatory and has clear expectations. Governors will support the school in maintaining high standards of behaviour from pupils and staff.

**The Deputy and Assistant Headteacher for Student Standards** - responsible for the fair implementation and management of the policy and procedures, ensuring the concerns of pupils and staff are listened to and appropriately addressed.

**Middle Leaders** – responsible for ensuring staff and students within their areas of responsibility, understand the policy and are clear of its implementation. Middle leaders are expected to deal with issues as they arise on a daily basis and follow the escalation of concerns document on page 6.

**Teaching Staff** - responsible for the discipline of their teaching class and delivering quality first teaching and the movement and behaviour of students around the school premises. The teacher should be assertive and proactive in seeking to develop positive relationships and effective learning; using reference to this policy to maintain expected standards and providing positive reinforcement, using the language of choice, which allows students to make supported positive decisions,; following the escalation of concerns document on page 6.

**Parents and carers** - expected and supported to take responsibility for the behaviour of their child both inside and outside of school. Parents must work in partnership to assist in maintaining high standards of behaviour and will be encouraged to raise any issues arising from the operation of the policy.

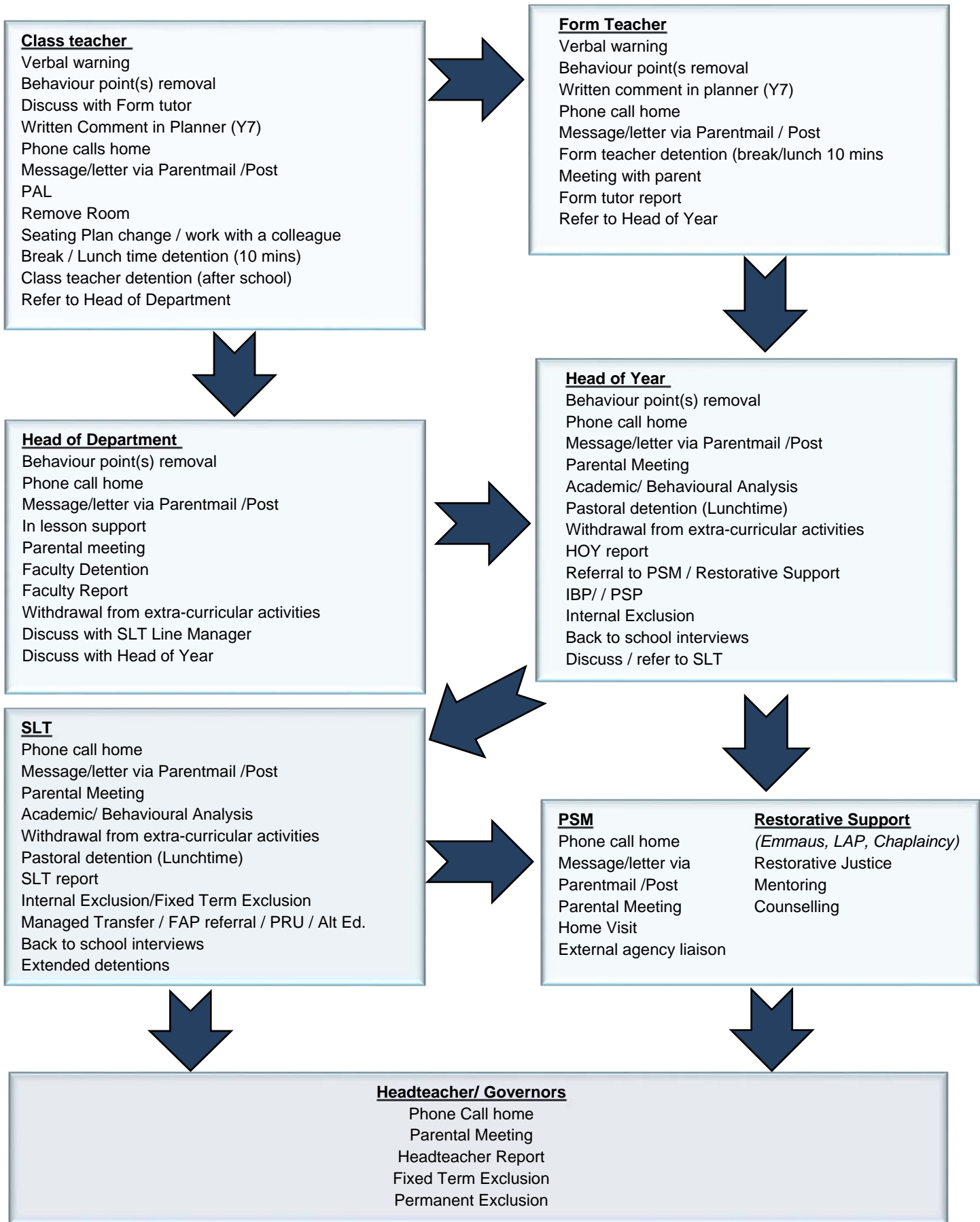
**Students** - expected to take responsibility for their own behaviour and are made fully aware of the school policy, procedure and expectations. Students are be encouraged to take responsibility for their social and learning environment, making it both safe and enjoyable by reporting all instances of undesirable behaviour.

**Support staff and volunteers** - responsible for ensuring the policy and procedures are followed and consistently and fairly applied. Mutual support amongst all staff in the implementation of the policy is essential. Inform SLT Students Standards on the effectiveness of the policy and procedures. Responsible for creating a high quality learning environment, teaching positive behaviour for learning.

All teachers have a responsibility to correct breaches of discipline if these come to their attention at any time and in any place. In cases of indiscipline, staff should refer to the escalation of concerns document

The Escalation of Concerns document on page 4 outlines the strategies available to staff. It is expected a number of these strategies are implemented and documented by staff, before movement to the next level. Support and advice is available at all times.

# Escalation of Concerns



## **De La Salle - Lasallian Approach to Learning**

**“You can perform miracles by touching the hearts of those entrusted to your care.”**

### **School Expectations**

- Follow all Lasallian values
- Respect yourself, others and their property
- Actively engage in all aspects of learning
- Have appropriate equipment, at all times
- Follow all instructions given by a member of staff
- Maintain the good name of the school both on and off the premises
- Attend school regularly and be on time for lessons
- All forms of violence, bullying and aggression, including fighting, abusive language, throwing objects and encouraging others to be violent, are forbidden
- The school is a non-smoking site both inside the building and within the school grounds
- Follow the school uniform and appearance policy at all times
- Switch off mobile phones and music devices and keep out of sight between 8.30a.m and 3.00p.m

### **Classroom Expectations**

- Arrive on time and ready to learn
- Enter and exit the classroom in a calm and orderly fashion
- Stand behind your desk, until the teacher tells you to sit down
- Be properly equipped, with bag stored safely
- Move sensibly and safely around the classroom
- Raise a hand to attract the attention of the teacher
- Follow instructions immediately and without argument
- Attempt all tasks set and do not give up
- Show respect to others in the class
- Use appropriate language
- Follow Health and Safety instructions

### **Rewards**

1. Verbal praise from subject teacher
2. Behaviour Points awarded
3. Written comments in work books
4. Star Awards
5. Lasallian Star
6. Subject Postcards home
7. Subject Certificates
8. Annual subject prize
9. Verbal praise
10. Letter/Text/phone call/Parentmail

### **Behaviour for Learning - (see BfL Strategy, on page 6)**

Behaviour for Learning should be referred to on a regular basis, as students need to be taught and reminded of acceptable conduct and students should be praised and acknowledged when meeting the criteria successfully. Members of staff have a responsibility to orally refer to the Behaviour for learning strategy and ensure it is entwined in the ethos of the school and the daily portrayal of Lasallian values.

## Core principles of the Policy

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Plan for appropriate conduct by:

- balancing correction with positive reinforcement: praise and encouragement
- establishing consistent rewards and sanctions by making boundaries clear
- using the language of choice to teach pupils to take responsibility for their actions
- using positive and motivational language
- refraining from confrontation
- using effective non-verbal language
- referring to strategies and support available in school

Separate the conduct from the child:

- make the inappropriate conduct unacceptable, not the child
- do not link poor conduct to the pupil's personality
- work with the students towards the meeting the key principles of **Admit, Apologise and Agree**
- all negative behaviours should be rectified by focussing on **Restore, Rebuild and Repair** methods, which include inherent restorative practices to support relationships and behaviour

## Rewards

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De La Salle School uses a star points system, for rewards and sanctions purposes. Students are allocated 6 star points each morning, during form time, if they are on time and prepared for the day ahead. These star points are given daily in advance, to reward students for behaving in the expected manner during form time and each of their 5 lessons. If a student excels, in any lesson, extra-curricular activity, or any other aspect of school life, they can be rewarded additional star points, by a teacher.

The accumulation of star points leads to a student, gaining Star Awards and moving through a number of levels: Copper, Bronze, Silver, Gold, Platinum and Diamond, through the academic year. If they attain the relevant award before the half-term break, they have the opportunity to win a prize allocated to each year group.

# Star Awards

## 2019-20

Reward dates

Award	Star Points	Achieved by	Winner announced week beginning
Copper Star	200	25th October 2019	4 <sup>th</sup> November 2019
Bronze Star	500	20 <sup>th</sup> December 2019	6 <sup>th</sup> January 2020
Silver Star	700	14 <sup>th</sup> February 2020	24 <sup>th</sup> February 2020
Gold Star	900	3 <sup>rd</sup> April 2020	20 <sup>th</sup> April 2020
Platinum Star	1100	22 <sup>nd</sup> May 2020	1 <sup>st</sup> June 2020
Diamond Star	1300	16 <sup>th</sup> July 2020	September 2020

- 6 star points - given by **your** form teacher, each day, during registration
- Gain additional **star** points for exceptional behaviour and attitude in lessons and around the school
- Achieve **your star** award when you reach the necessary number of **star** points
- Receive **your** certificate to evidence **your** achievement
- Achieve **your star** award by the required date at the end of each half term

Have a chance to be the **star** winner in **your** year group

Parents can view the accumulation or loss of star points on Edulink.

## Sanctions

Star points can also be removed by teachers, if students fail to meet behaviour expectations and it is the loss of star points, which leads to sanctions including after school detentions.

The Behaviour Framework document on pages 8-9, should be referred to as an outline of a cascade of appropriate strategies, which can be implemented, to support specific behavioral problems. Staff are expected to follow these strategies to ensure a consistent approach to behaviour and avoid the escalation of low level incidents.

## Behaviour Framework

Strategies available to staff to use to ensure a consistent approach to negative behaviour. This list is not exhaustive and in most cases, it will not be necessary to use every strategy.

What is the problem?	What do we expect students to do?	Who is responsible?	What strategies can we introduce to ensure expectations are met?
<b>Non-compliance</b>	Follow instructions of all staff	ALL (supported by HOD, HOY, SLT)	<ul style="list-style-type: none"> <li>• Consistent approach</li> <li>• Positive behaviour management</li> <li>• Conflict avoidance</li> <li>• Parental support</li> <li>• Academic/pastoral behaviour points</li> <li>• Removal room</li> <li>• Parental intervention</li> <li>• HOD, HOY support</li> <li>• Lunchtime detention</li> <li>• Report book monitoring</li> </ul>
<b>Mobile Phones</b>	Turn mobile phone off and store in inside pocket between 8.30am and 3.00 pm	ALL (supported by HOD, HOY, SLT)	<ul style="list-style-type: none"> <li>• Mobile phone policy distributed to all students and parents</li> <li>• Mobile phone remove if being used</li> <li>• Passed to reception</li> </ul>
<b>Low level disruption in classroom</b>	Listen to instructions and work on task	ALL (supported by HOD, HOY, SLT)	<ul style="list-style-type: none"> <li>• Consistent approach</li> <li>• Positive behaviour management</li> <li>• Positive points for compliance</li> <li>• Conflict avoidance</li> <li>• Classroom strategies employed</li> <li>• Class teacher detention</li> <li>• Academic behaviour points</li> <li>• Removal room</li> <li>• Parental intervention</li> <li>• Faculty detention</li> <li>• HOD, HOY support</li> <li>• Report book monitoring</li> <li>• HOD detention</li> <li>• Lunchtime detention</li> </ul>
<b>Uniform/ Appearance</b>	Follow school uniform and appearance rules at all times	Form teachers (supported by PSM, HOY, SLT)	<ul style="list-style-type: none"> <li>• Consistent approach</li> <li>• SLT / Year team at entrance (a.m.)</li> </ul>



			<ul style="list-style-type: none"> <li>• Provide a dated note with explanation</li> <li>• Guidelines issued/ displayed on website</li> <li>• Pastoral behaviour points</li> <li>• Lunchtime detention</li> </ul>
<b>Lateness to lessons</b>	Be on time for lessons, unless a valid reason is supported by signed note	ALL (supported by HOD, HOY, SLT)	<ul style="list-style-type: none"> <li>• Log lateness in SIMS (L)</li> <li>• Staff to welcome students at door</li> <li>• Staff to challenge students on corridor</li> <li>• Discuss with form tutor if persistent</li> <li>• Academic behaviour points for persistent offences</li> <li>• Class teacher detention</li> <li>• HOD Detention</li> <li>• Parental intervention</li> <li>• Discuss with HOY, PSM</li> <li>• Punctuality Matters card</li> </ul>
<b>Students out of class during lessons</b>	Be in lessons at all times, unless exceptional circumstances and hall pass issued	ALL (supported by HOD, HOY, SLT)	<ul style="list-style-type: none"> <li>• Students should use toilet and get water during break and lunch</li> <li>• Only allowed to toilet for medical or exceptional reasons</li> <li>• Students should never be allowed to work in an unsupervised area</li> <li>• Students should not be sent in groups to use the printer</li> <li>• Students should see pastoral staff during break and lunch, unless requested</li> <li>• Any student out of lesson, must be issued with a hall pass, or will be returned to lesson</li> </ul>
<b>Inappropriate Language</b>	Inappropriate language not be used in or around the school; students to be respectful and exhibit positive manners	ALL (supported by HOD, HOY, SLT)	<ul style="list-style-type: none"> <li>• Staff consistency in challenging students on corridors, or yard</li> <li>• Reference made to offending behaviour</li> <li>• An opportunity for students to rectify what they have said</li> <li>• Escalation of concern to HOD, HOY if directed to member of staff</li> </ul>
<b>Equipment</b>	Have the correct equipment to allow access to the curriculum and aid progress	ALL (supported by HOD, HOY, SLT)	<ul style="list-style-type: none"> <li>• Form teachers to complete regular checks</li> <li>• Staff to ensure any barriers preventing the ownership of equipment are overcome</li> <li>• Staff ensure students are aware of what is needed for lessons</li> <li>• Academic behaviour points for persistent offenders</li> <li>• Parental intervention if necessary</li> </ul>

			<ul style="list-style-type: none"> <li>• HOD, HOY referral</li> </ul>
<b>School canteen</b>	Students to line up, leave bags outside, eat in canteen and clear table after use	Duty staff (supported by PSM, HOY, SLT)	<ul style="list-style-type: none"> <li>• Selected staff on canteen rota</li> <li>• Year group rota adhered to</li> <li>• Consistent reinforcement of expectations</li> <li>• Students challenged to conform to expectations</li> <li>• Pastoral behaviour points</li> <li>• Referral to Head of Year</li> </ul>
<b>Litter around school site</b>	Place litter in an appropriate place and not on the floor	ALL (supported by HOD, HOY, SLT)	<ul style="list-style-type: none"> <li>• All staff to challenge students and be directed to a litter bin</li> <li>• Refusal to be referred to PSM, HOY</li> </ul>
<b>Aggressive behaviour towards staff and students</b>	Be respectful, polite and non-aggressive to all members of the school community	ALL (supported by HOD, HOY, SLT)	<ul style="list-style-type: none"> <li>• Language of choice</li> <li>• Positive re-enforcement</li> <li>• Removal from situation</li> <li>• LAP</li> <li>• Refer to HOD/HOY/SLT</li> <li>• Parental Intervention</li> <li>• Internal / fixed term exclusion</li> <li>• Restorative Justice</li> <li>• Consistent approach for all participants (</li> </ul>

## Detention

Teachers have the legal power to put pupils in detention. Where a detention is outside school hours we will endeavor to give parents 24 hours' notice due to safeguarding and travel considerations. Lunchtime and break time detentions do not need prior notification of the parents. We will allow reasonable time for pupils to eat, drink and use the toilet. Individual teachers may still wish to issue detentions, in additions to the following guidelines.

- 5 star points lost in a week will result in a whole school detention on Tuesday or Wednesday. Form tutors should deduct star points for lates, training shoes, make up, earrings, nail varnish or other uniform issues
  - Students will attend a one hour detention on Tuesday 3-4pm, in Remove Room
  - Non-attendance on Tuesday will be carried over to Wednesday 3-4pm, in Remove Room
  - Non-attendance at the whole school detention may lead to a detention with SLT on Thursday for one hour 3–4.00pm, in Remove Room
- 6-10 star points lost in a week will result in a Senior Staff Detention on Thursday for one and a half hours, in Remove Room
  - Non-attendance at SLT detention will result in further appropriate sanctions to be imposed, repeated non-attendance can escalate to lunchtime detentions, Internal Exclusion, Fixed Term Exclusion, parental meetings, Managed Transfer
- Refusal to attend any detention without prior consultation or permission will result in further appropriate sanctions to be imposed, including lunchtime detentions, Internal Exclusion, Fixed Term Exclusion, parental meetings, Managed Transfer
- Referral to the Remove Room twice in a week, will incur a 30 min lunchtime pastoral detention. This list will be disseminated on a Monday, for the previous week and students will sit the detention with the appropriate Head of Year
- Lunchtime detentions, will also be imposed for students failing to meet the expected

behaviour criteria within the school; these can be sanctioned by Heads of Year and SLT, at their discretion.

- Failure to turn up to detention will be logged in Sims, as information and reviewed and analysed by Heads of Year, on a weekly basis

The detention list will be available to all staff and Form Tutors should ensure they inform students on the relevant morning. Teachers of lesson 5 should bring any detainees to Remove Room, PAL will assist with this when available.

## **Progress Reports**

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A Progress Report may be issued to a student when negative behaviour is an issue and a student may need support to modify behaviour and effective monitoring by staff and parents needs to take place. Progress Reports can be issued by

- Form tutor
- Head of Department
- Head of Year
- Assistant Headteacher
- Deputy Headteacher
- Headteacher

## **Criteria for Progress Report (found on inside cover)**

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5. Behaviour, attitude and progress are excellent (Excellent or Good on reports)
4. Behaviour is as expected, to make the most of learning opportunities
3. Occasional disruption – affecting the learning of others – the student must try harder
2. Behaviour has disrupted the learning of self and others
1. Behaviour has seriously disrupted the learning of self and others

## **School Trips & Educational/Sporting Activities**

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School trips and sporting activities are a privilege for pupils representing the school. Attendance on school trips and the chance to represent the school is subject to sanctions in line with this policy. If the school feels a pupil's behaviour or attitude to learning is a concern, the pupil may not be able to attend school trips or represent the school in sporting or other extra-curricular activities.

## **Fixed Term Exclusions**

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The Headteacher has the authority to exclude pupils guilty of misconduct or gross disobedience as outlined in Statutory Exclusion Guidance (2012) of reasons for exclusion. The fixed period of time will be determined by the nature of the incident.

- Where there are no safeguarding concerns, the incident will be investigated as soon as possible
- Parents will be informed in writing of the exclusion. Information regarding the right to appeal will be contained in the letter
- Pupils will have the opportunity to respond to the allegations
- A plan for reintegration will be established and work will be provided for the pupil whilst they are excluded

## **Internal Exclusions**

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Deputy Headteachers, Assistant Heads and Heads of Year will make an informed and joint decision if an internal exclusion is an appropriate sanction and these will take place in a workroom in LAP. Designated and appropriate schoolwork will be provided for the student to complete, but more importantly, they will have a session(s) with an experienced member and the most appropriate of staff (Pastoral Support Manager, EWO, School Nurse, Chaplain or Senior SEN Assistant). Where their behavior and attitude will be discussed and strategies will be offered to assist them to improve; restorative practice will be the focus of these conversations, with the aim of students being less likely to repeat the offence. These sessions may take the form of individual or group work, with students leading the discussions, offering peer-to-peer advice.

## **Permanent Exclusion**

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The Headteacher has the authority to permanently exclude pupils for violation or gross misconduct. Examples of these acts include, but are not limited to: physical assault against a student or adult, verbal or threatening behaviour, drug dealing, possession of an offensive weapon and persistent disruptive behaviour. In all cases the incident will be investigated before the exclusion begins.

- Parents will be informed in writing and asked to attend a meeting with one, or both, of the Headteacher or Deputy Headteacher
- Pupils will have the opportunity to respond to the allegations
- Procedures for appealing against the exclusion will be explained to the parents
- A letter will be sent to parents confirming the permanent exclusion, including reasons for exclusion
- The Pupil Discipline Committee will be notified of the Headteacher's decision and a meeting will be convened, where parents are invited to discuss the case
- If the decision is upheld a formal letter will be sent to parents and the Local Authority

Pupils may also be directly referred to the Pupil Achievement Centre for acts which affect the health and safety of other pupils or are deemed to be a serious breach of the school rules such as verbal abuse of staff/pupil and bullying. **(See anti-bullying policy)**

## **Searching of Students and confiscation of property**

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The school follows the searching, screening and confiscation advice, as outlined in the Department for Education document of January 2018.

Items which may be searched for without consent may include knives or weapons (made or adapted), alcohol, illegal drugs, fireworks, pornographic images and stolen items. De La Salle also enforces a strict ban on tobacco, e-cigarettes and energy drinks which have a detrimental effect to school discipline.

School staff may also search and delete files, or confiscate electronic devices, such as mobile phones, if there is reasonable suspicion that it may contain offensive or inappropriate material which has been, or is likely to be used to commit an offence. If a pupil disagrees to the search then senior staff have statutory power to search pupils or their possessions.

**There should be at least two members of staff present at any search.**

Other electrical equipment, items of jewelry etc. confiscated will be placed in the school office and a record made in the log book. These will be returned to the pupil at 3:00pm on the last day of the week of confiscation.

Cigarettes will not be returned to the pupil for Health and Safety reasons and the parent will be contacted by the Head of Year to agree disposal. E-Cigarettes are not permitted in school and will not be returned.

Any offensive weapon(s) or illegal drugs confiscated will involve action from the SLT Student Standards and may result in Police involvement. Teachers are protected by the law against allegations of "possession" following confiscation.

Whilst it is good practice to inform parents or guardians that there will be a referral made to the police, advice will be taken from the police if it is felt that a school representative needs to act as appropriate adult. The school is not obliged to inform parents before a search takes place or to seek their consent to search their child.

### **Mobile Phone Policy**

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Students may use their mobile phones at the following times: Before school (8:30AM) and after school (3:00PM).

Phones may not be used or on view at all other times:

- in registration
- in lessons
- anywhere on the school site at lesson changeover
- during break and lunchtime

Phones must be turned off and kept out of sight at these times. A phone will be confiscated from a student if they are found to be:

- using their phone
- holding their phone
- having it visible in shirt/blazer/trouser pocket

If a phone is confiscated:

It will be returned at 3.05pm from the main office **at the end of that week**. A parent may collect the phone, before this, **after 3:00pm**, on the day of confiscation, or another day.

If a student repeatedly continues to be defiant in respect of the school's mobile phone and behaviour policy, may lead to a Fixed Term Exclusion from school. Further defiance of this rule, following a Fixed Term Exclusion, will be discussed at senior level and appropriate sanctions applied.

### **The use of Lasallian Achievement and Pastoral Support (LAP) to support mainstream Teaching and Learning**

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LAP is primarily a safe and supportive area within the school, containing a variety of trained professionals with the skill and experience to provide relevant support and direction to students who are experience challenges or feeling vulnerable. LAP is manned by 2 Pastoral Support Managers on a rotational basis and is frequented by the Chaplain, EWO and School Nurse, allowing for professional conversations to take place about groups and individual students.

Students needing support in LAP, may be experiencing difficulties in one or a number of the following areas during their time at school:

- Emotional issues, leading to vulnerability and need for support
- Changes in behavior or attitude
- Struggling academically
- Personal issues - break down in relationships with family or friends
- Difficult relationships in the school environment between peers or staff
- Academic performance: evidence of under-achievement in one or more subject areas
- Attendance and/or illness: a poor attendance record or unavoidable absences through a confirmed medical condition
- Behaviour: documented incidents of lack of co-operation and disruptive behaviour impacting upon their learning and at times, that of other pupils, classed as an internal exclusion
- Re-integration following a fixed term exclusion or illness/medical procedure

LAP focuses on our Lasallian values and how the understanding and enhancement of restorative practices can be more beneficial than punitive sanctions. It works at supporting students and redirecting them away from negative behavior traits, as well as providing the emotional support, which is essential in certain circumstances.

It works at building resilience and allows groups of professionals to have meaningful and informed conversations about students to strategise the best way forward.

## **Behaviour Plans**

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The use of **Individual Behaviour Plans (IBP)** may be used as a short-term measure in order to improve a pupil's behaviour and attitude to learning. An IBP will be initiated by the relevant Head of Year, as a six -week intervention, which the pupil's Form Tutor will lead with the Head of Year Progress Leader. The IBP will have clear targets for the pupils to meet and this will actively involve the pupils' parents/carers.

A **Pastoral Support Plan (PSP)** may be initiated upon unsuccessful completion of the IBP or a serious decline in standards. This document will last at least 12 weeks with a review after six weeks and a final review. If a pupil is unsuccessful in meeting their targets then this may lead to a period of outreach work at a neighbouring school and/or the agreement of a managed transfer to another school and/or the initiation of alternative provision in order to support the pupil. A review of a PSP may take place sooner if the pupil is failing to meet the targets set within the plan.

## **The Emmaus Centre**

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Pupils joining De La Salle mid-year may spend a time of orientation in the Emmaus Centre. Here they will access relevant assessments, learn the standards of expected behavior and Lasallian values, discover where to find help and become familiar with other routines of the school. They will be gradually introduced to their lessons over a short period of mutually beneficial time. An attendance or behaviour plan, may be initiated during this time.

Emmaus is also used to support students going through emotional episodes, in which they feel anxiety at being in the main school. Short periods of pre-determined time in Emmaus allows them to integrate back into the school systems, whilst providing effective pastoral support and focused liaison with home and external agencies. It provides a supportive base for students struggling with social and personal issues and aims at assisting

in solving their problems and being able to move forward.

## **Behaviour Contract & Governing Body Disciplinary Panel**

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A behaviour contract and meeting with the governing body disciplinary panel may be used in order to bring about improvements in behaviour. These will be initiated at the discretion of the Headteacher after all reasonable steps have been taken to improve a pupil's behaviour.

## **Attendance, Illness & Re-integration**

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When a pupil has been absent from school for an extended period of time through fixed term exclusion, truancy, condoned un/authorised absence or because of a period of illness, the process of learning may have been affected. A re-integration to school may be of benefit and may include a period of time in the Emmaus and/or LAP, in such cases, the following steps would apply:

- Head of Year meets parents to discuss return to school
- if withdrawal to LAP is appropriate, the Deputy or Assistant Headteacher will agree the extent of the withdrawal with the pastoral team
- a progress report will be given to Head of Year and/or Head of Faculty
- on leaving LAP /Emmaus and returning to mainstream, a monitoring system will be agreed with the Head of Year to evaluate the success of the reintegration
- Copies of referrals, updates and monitoring system will be placed on file
- when a pupil is working in the LAP/Emmaus, appropriate work must be set by the mainstream class teacher responsible for that pupil.

## **Bullying**

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De La Salle School is committed to preventing all forms of bullying. We work hard to ensure bullying plays no part in our community by proactively dealing with all pupils, their families and staff to eradicate and promptly address all reported incidents. We have an anti-bullying policy which should be referred to for more detailed guidance.

## **E-Safety**

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Pupils are expected to follow all E-safety precautions at all times. It is against the law in the U.K to use a mobile device and social networking sites to frighten or upset people. Please be aware that electronic devices may be confiscated if there is reasonable suspicion that they may contain inappropriate material. Cyber-bullying is taken very seriously and could involve police involvement. Please refer to Acceptable Use Policy.

## **Behaviour outside the School Gates**

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Teachers have the statutory power to discipline pupils for misbehaving outside of the school premises. Section 89(5) of the Education and Inspections Act 2006 gives teachers statutory power to regulate pupils' behaviour in these circumstances "to such an extent as is reasonable." At De La Salle, we will impose reasonable sanctions for any pupil taking part in a school trip, travelling to and from school, wearing school uniform or in some other way identifiable as a pupil at the school. This may also apply to pupils that pose a threat to another pupil or member of the public or could adversely affect the reputation of the school. An investigation will take place and consequences will be imposed that are deemed reasonable, in all circumstances.

## **Use of Reasonable Force**

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The legal provisions on school discipline also provide members of staff with the power to use reasonable force to prevent pupils committing an offence, injuring themselves or others or damaging property. Please refer to Use of Reasonable Force in schools. DfE (July 2013) See positive handling policy.

## **Allegations against Staff**

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De La Salle has a separate policy for handling allegations against staff which gives detailed guidance.

## **Pupils with Special Educational Needs**

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School has duties under the Equality Act 2010 and Keeping Children Safe in Education, 2015 to safeguard and support pupils with special education needs. To this end, school will seek a consensus view in conjunction with the SENCO and ASD lead as well as the local authority when dealing with behavioural issues amongst this group of pupils.

## **Protected Characteristics**

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All people are protected under the Equality Act, 2010. This protection means that it is illegal to discriminate against anyone around these 9 characteristics:

- age
- being or becoming a transsexual person
- being married or in a civil partnership
- being pregnant or on maternity leave
- disability
- race including colour, nationality, ethnic or national origin
- religion, belief or lack of religion/belief
- sex / sexual orientation